

CONTENTS

[About the University of Exeter](#)

[About the School or Service](#)

[Job description and person specification](#)

[Additional Information \(including application procedure and closing date\)](#)

[Application form and equal opportunities monitoring form](#)

May 09

Dear Sir/Madam

Lecturer in Renaissance Literature and Culture – School of Arts, Languages and Literature (Ref. T16N2132)

Thank you for your enquiry regarding the above vacancy. I have enclosed an application pack as requested and would ask you to forward your completed application by the closing date of **12 noon on 17 June 2009**. The vacancy reference number **T16N2132** should be quoted in any correspondence or enquiry. If you require confirmation of receipt of your completed application you should complete and return the acknowledgement letter contained within the application pack, along with a stamped addressed envelope.

May I take this opportunity to highlight that the University normally contacts referees for short listed applicants prior to interview without further advice to applicants.

The University is committed to a policy of Equal Opportunities. In order to monitor this process I have enclosed an Equal Opportunities Monitoring Form. After reading this form carefully, please return it completed with your application.

Applicants should forward **5 copies** (or if posted overseas, 1 copy in a format suitable for photocopying) of the following documents:

- The application form giving details of your qualifications and experience; and
- Your CV if applicable; and
- Equal Opportunities Monitoring Form (**one copy only**);

To Personnel and Staff Development, University of Exeter, Northcote House, The Queen's Drive, Exeter, EX4 4QJ.

Alternatively, should you wish to email your application, you can download an application form from the jobs page on our website at <http://www.admin.ex.ac.uk/personnel/howapply.htm>. Please send your completed email application to me at hadmin@exeter.ac.uk.

Thank you for your interest in this vacancy.

Yours faithfully

Sue E Turner
Personnel Administration Assistant

Recruitment Team Leader
Philippa Jackson
Tel (01392) 265022
Email p.c.jackson@exeter.ac.uk
Fax (01392) 263414

Recruitment Administration Assistants:

Emma Ransom	(01392) 263411	e.l.ransom@exeter.ac.uk
Sue Turner	(01392) 263412	s.e.turner@exeter.ac.uk
Helen Hebbard	(01392) 264538	H.R.Hebbard@exeter.ac.uk

Exeter is one of the UK's most popular and successful universities with campuses in Exeter, Devon, and near Falmouth in Cornwall. Students and staff enjoy some of the finest campus environments in the UK. The South West counties of Devon and Cornwall boast an unrivalled mix of city life, countryside and coastline.

Exeter is ranked in the Top 20 out of more than 100 UK universities in all the published league tables – we are currently 13th in The Times (2008), 14th in The Guardian and in The Sunday Times (2008). The University scores highly for student satisfaction, completion rates, and for students achieving good honours degrees (Firsts or 2:1s). It has been shortlisted for the Sunday Times University of the Year Award more times than any other university and has won three Queen's Anniversary Prizes.

A research-led institution, Exeter maintains the traditional British university values of scholarship and high quality teaching, alongside new technology and innovation. Under the leadership of Professor Steve Smith, who was appointed Vice-Chancellor in 2002, the University has invested heavily in new academic appointments and facilities. The University is near to completing a £140 million investment programme and has plans to spend a further £277 million on facilities over the next decade.

The University traces its origins to the middle of the 19th Century and has gone through several stages of development. The Royal Albert Memorial College was opened in 1900. A University College of the South West was established in 1922 and full university status granted in 1955. The St Luke's campus began life in 1854 as a theological college and developed into teacher education before becoming part of the University in 1978.

Exeter has 14,000 students of whom 3,500 are postgraduates. The Peninsula Medical School, a partnership between the Universities of Exeter and Plymouth and NHS, was opened in 2002 and its first students graduated this year. A new £28 million Peninsula Dental School opened in October 2007 – the first new dental school in the UK for 40 years. The £100 million Cornwall Campus opened in 2004 and offers environmental programmes, law and the arts.

Exeter's sports facilities and performance are among the best in the country. Internationally, Exeter has links with 150 universities around the world and in 2007 it opened an office in Dubai.

The University offers an exceptionally wide range of opportunities for its students to develop through both academic and management training, one of the UK's largest student volunteering programmes, pre-teacher training and a world-wide network of study abroad opportunities.

Research excellence

Whilst all institutions are still trying to digest and interpret the results of the 2008 Research Assessment Exercise it is clear that Exeter performed outstandingly well.

The University submitted 95% of all of its eligible staff into the RAE, putting Exeter in the Top 10 for research intensity.

In terms of quality profile, almost 90% of our research achieved internationally recognised levels and every subject was assessed as including world-leading (4*) research. Exeter is now comfortably a modal 3* institution and ranked by the Times Higher as being within the Top 20 for its share of 3 and 4 star research outputs.

When quality profile and intensity are combined Exeter ranks 15th in the UK for research excellence (according to The Times newspaper) and with 16 of our 31 subjects ranked in the Top 10 and 27 in the Top 20, The Times Higher described Exeter as one of the "rising stars among research-intensive institutions".

Exeter is leading a groundbreaking £14m research partnership of South West universities, including Bristol and Bath, to boost research in areas of economic importance to the region, through the creation of 130 PhD studentships, supported by 20 new Research Fellows and the establishment of a South West Postgraduate Training Network. Exeter continues to receive significant funding from the Research Councils. It is in the top

12 UK universities for receipt of research awards from the Arts and Humanities Research Council and in the top 15 for awards from the Economic and Social Research Council

Teaching excellence

The University offers a high quality student experience, thanks to its emphasis on strong academic support, student employability and personal development, and on continuously improving the academic and social environment. Exeter is among the best universities in the UK for student satisfaction according to the National Student Survey: for three years running, we have been ranked in the top 10 in the Times Higher satisfaction league table, which is based on ratings across all six aspects of teaching quality. In the latest 2007 survey Exeter is 4th in the list of traditional universities and 7th overall.

Exeter is also in the top 10 for student retention with just 3% of full-time first year undergraduates not continuing their studies. The high quality student experience is reflected in a loyal and committed band of alumni currently some 58,000 strong, many of whom continue to help the development of the current generation of students.

Amongst traditional research-led universities, Exeter offers an exceptionally wide range of opportunities for its students to develop personally and professionally, from management training to business placements, one of the UK's largest student volunteering and pre-teacher training programmes to a world-wide network of study abroad opportunities.

The University's Work with Business

Staff in all disciplines are encouraged to build partnerships with external organisations to enhance and support their teaching and research and to act entrepreneurially in order to develop commercially relevant intellectual property, consultancy and professional development services. Income from business and other sources has increased to £20 million and each year over 1,000 projects are undertaken.

The University's Innovation Centre is home to a number of high technology businesses and provides a dedicated support team helping academic staff and students to link their knowledge and experience to communities of practice and the business world. Phase 2 of the Innovation Centre was completed in 2007 bringing total investment to nearly £10 million. The University is working with a range of partners to build a science park for Exeter which is due to open in 2011.

The University's campuses

The University has three campuses, two in Exeter and one in Cornwall.

- Exeter. The Streatham campus, the University's largest site in Exeter, is built around a country estate overlooking the city and is readily acknowledged as one of the most beautiful in the country. A Registered Botanic Garden, the Streatham campus was described by The Times as the 'best-gardened campus in Britain' and by The Independent as having a 'sublime' setting. The St Luke's campus is just over a mile away across the city and is 10 minutes' walk from the city centre. Students of Education and Exercise and Sport Sciences study here, and it is also the Exeter base of the Peninsula Medical School.
- Cornwall. The University's third campus near Falmouth in Cornwall (officially known as Tremough) opened in September 2004. This stunning new £100m campus, which is shared with University College Falmouth, offers the very latest in academic, research and residential facilities, designed to meet the expectations of students and staff in the 21st century. This investment is part of the Combined Universities in Cornwall (CUC), a multi-million pound EU-funded partnership initiative aimed at expanding higher education opportunities in Cornwall and bringing about a sustainable step change in the development of the Cornish economy.

Additional information for applicants for posts at the Cornwall campus

Research and business development

Cornwall receives substantial grant funding from the EU Objective One programme. This means that any research income can be used as matched funding to bid for Objective One funding for research and research or post-doctoral studentships.

One of the key success factors for the CUC partnership will be its ability to link effectively with regional business; attract new industry to the region; retain graduates and support new business development and economic growth. Staff working within the CUC framework will therefore be expected to undertake research and other projects in partnership with business, community and regional organisations as directed by their Head of School.

Academic and Social Facilities

The Library Service at Tremough, serving the needs of both the University of Exeter in Cornwall and University College Falmouth, is a collection of 80,000 books, and a range of other resources including a map collection, video collection, current and back runs of journals and subscriptions to a number of electronic resources to serve the needs of each institution. The resources of both libraries are available to staff and students. The collection at Tremough is supplemented by an inter-site loan service which provides access to the resources of the University of Exeter University Library. An interlibrary loan service is also provided.

In terms of leisure facilities, the campus has a health and fitness studio with cardiovascular and resistance training equipment and lunchtime and evening exercise classes. There is a restaurant, two bars, a supermarket and a reprographics unit.

For parents, there is a Day Nursery at University College Falmouth's Woodlane Campus, which was warmly commended after its last Ofsted inspection. It welcomes babies from 12 months old and has separate facilities for children over the age of three.

Children up to the age of eight can use the after-school and holiday clubs.

For further information see www.uec.ac.uk.

For further information on the Combined Universities in Cornwall see: www.cuc.ac.uk.

Living and working in Cornwall

Cornwall is consistently well rated in national surveys for its quality of life and beautiful environment, boasting some of the UK's most exceptional coastline within 10 miles of the Tremough campus. The county has also attracted large-scale cultural investment in the last decade including such developments as The Eden Project near Truro, the Tate Gallery at St Ives, and the National Maritime Museum at Falmouth.

For further information on Cornwall see:

Cornwall County Council's website - <http://www.cornwall.gov.uk/>

This Is Cornwall - <http://www.thisiscornwall.co.uk/>

Cornwall Tourist Board - <http://www.cornwalltouristboard.co.uk/>

The Department of English

The Department of English, along with the Department of Modern Languages and the Department of Drama, is part of the School of Arts, Languages and Literatures (SALL). The Department of English is one of the University's strongest, a diverse and lively combination of research and teaching strengths. In RAE 2008, it was ranked first for research amongst English Departments in the UK, with 45% of its research rated world-leading (4*). It is ranked 10th amongst English Departments in the country in the Times Good University Guide, and 8th in the Guardian University Guide. In the University's recent review of its strengths, the Department was rated very highly and will be seen as a leading area for future investment. The Department hosts the Bill Douglas Centre for the History of Cinema and Popular Culture, a unique research resource with the largest holdings outside the British Film Institute, and the Chris Brooks Collection, an archive rich in primary sources in Victorian art, architecture, literature and topography. Building on these holdings, the Department has established the Centre for Victorian Studies, which hosts international academic meetings in the field. Additionally, the Department is home to the Exeter Centre for Literatures of Identity, Place and Sustainability (ECLIPSE) in Cornwall, as well as the Centre for Southwest Writing, the Eighteenth-Century Narratives Research Consortium, and the Centre for Creative Writing and Arts Programme.

There are currently 40 full-time academic staff in the Department of English, as well as a significant number of part-time tutors and teaching assistants. The Department has ten professors – Gagnier, Groom, Kendall, MacLean, McNeillie, McRae, Neale, Rylance, Spencer, and Taylor. Staff research interests (see attached list) are broad and interdisciplinary, ranging from Medieval to contemporary Anglophone literature and culture, from Renaissance political writings to contemporary theories of gender, sex, and sexuality. The

School boasts an ambitious and productive research culture, with a substantial body of PhD and MA students who participate in research seminars and workshops. Staff are organised into four research groups: Medieval and Renaissance; Eighteenth Century; Nineteenth Century; and Twentieth Century, Film and Creative Writing.

Seven academic staff are based at the English Department on the Cornwall Campus, including Professors Groom and McNeillie. Cornwall-based staff participate fully in the research culture and research groups of the Department: they were part of the Department's successful RAE submission, and research intensity is sustained and supported in the same way across both campuses. In addition, English in Cornwall has developed a distinct research focus in the area of literature and place. It runs two unique MAs: the MA in English with a distinctive emphasis on literature, place and identity and the MA in Writing, Nature and Place, a new and innovative writing course led by Professor McNeillie. ECLIPSE is based on the Cornwall Campus under the directorship of Professor Groom, and hosts research such as the AHRC-funded 'Mysticism, Myth and Celtic Nationalism' project, and the interdisciplinary 'From Climate to Landscape' project enabled by the European Social Fund. In addition, the Department in Cornwall runs a single honours BA in English and combined honours degrees in English and History, and Geography and English. In 2009-10, there will be approximately 210 undergraduate students, 10 taught postgraduates and 10 research postgraduates in English in Cornwall. English in Cornwall achieved spectacular results in the 2008 National Student Survey, scoring 100% satisfaction based on a 71% response rate.

Staff in Cornwall currently teach between six and eight hours per week in seminars, as well as PhD supervision and lectures, and are expected to undertake administrative jobs. The Department's Research Committee offers personal research allowances and travel/conference funding.

Administrative support in English on the Cornwall Campus is provided by a dual system. Direct administration is delivered within the Department in Cornwall, while English staff also have access to the advice and expertise of the School of Arts Languages and Literatures administrative support team based at Streatham Campus in Exeter.

The School of Arts, Languages and Literatures (SALL)

The School of Arts, Languages and Literatures is a recent development arising from the merger in August 2006 of three previous schools (English, Modern Languages and Performing Arts). The merger has created a very substantial operation specialising in the arts and language-based humanities. The academic disciplines included in SALL are Drama, English Literature (including Creative Writing), Film, French, German, Italian, Russian and Spanish. The School has a combined undergraduate and postgraduate student population of nearly 2,000, of whom around 12% are postgraduates. This represents 17% of the University's total intake and the new School is a major presence in the University, with planned, additional growth in some areas. There are currently 116 academic staff and 36 administrative, technical and clerical support staff. On the Streatham Campus in Exeter, English and Modern Languages are located in the Queen's Building at the heart of the campus, while Drama is located in specialist facilities a short walk away which have just been redeveloped with extensive new-build and state-of-the-art facilities to compare with any in the country at a cost of over £3 million. English is currently the only SALL discipline with a presence in Cornwall but there may be opportunities for further developments.

The School is ambitious. Its plans rest on financial forecasts that predict substantial surplus which in turn create the potential for strategic investment and the support of new initiatives. SALL achieved distinct successes in RAE 2008 in English, Drama and areas of Modern Languages, and many of its disciplines have performed excellently in recent National Student Surveys. Among areas earmarked for development are: interdisciplinary initiatives, increased postgraduate activity, increased international recruitment, and increased research grant income.



THE POST

School/Service: School of Arts, languages and Literature
Department of English

Post: Lecturer in Renaissance Literature and Culture

Reference No: T16N2132

Grade: F

The above new full-time permanent post is available from 1 September 2009 as part of an expansion of English Department in Cornwall.

Job Description

The Department of English in the School of Arts, Languages and Literatures (SALL) at the Cornwall Campus seeks to appoint a permanent, full-time Lecturer in Renaissance Literature and Culture from September 2009. Given the emphasis on literature, place and the environment in Cornwall, preference is likely to be given to candidates with significant interests in this area. These should be outlined in the application.

Given the substantial success achieved in English in RAE 2008 and our record in delivering research-led teaching in Cornwall, the Department of English is seeking to expand its staff base on the Cornwall Campus and to develop its research portfolio in synergy with major new developments on the campus, including the creation of a world-class Environment and Sustainability Institute (ESI) (see www.exeter.ac.uk/esi). The Department of English in Cornwall recently established the Exeter Centre for Literatures of Identity, Place and Sustainability (ECLIPSE) (see www.exeter.ac.uk/eclipse).

Informal inquiries may be made to Dr Adeline Johns-Putra, Head of English (Cornwall Campus): direct line telephone 01326 371898 and email a.g.johns-putra@exeter.ac.uk. You may also wish to consult the School's website (www.sall.ex.ac.uk) and the English in Cornwall website (www.exeter.ac.uk/cornwall/english).

Person Specification

- Completed PhD in a relevant discipline or equivalent qualifications
- An established (or emerging) significant research record appropriate for a world-class department.
- An ability to frame research grant proposals and obtain research funding
- Ability & willingness to contribute to courses in the School at undergraduate and postgraduate level
- Teaching experience in higher education is essential.
- Ability & willingness to play a full role administration in English on the Cornwall Campus as part of the work of the Department across both campuses.
- Ability & willingness to supervise PhD and other research students. Faculty will be expected to attract and supervise PhD students working in relevant areas of interest.

**DEPARTMENT OF ENGLISH
STAFF RESEARCH INTERESTS**

CORNWALL CAMPUS STAFF

Dr. Marion Gibson	marion.h.gibson@exeter.ac.uk
Renaissance literature, witchcraft, Puritanism, Shakespeare.	
Professor Nick Groom	n.groom@exeter.ac.uk
Shakespeare; eighteenth-century and Romantic literature and culture; contemporary culture and critical theory; the past and antiquity; national identity; the environment.	
Dr Adeline Johns-Putra (Head of English, Cornwall)	a.g.johns-putra@exeter.ac.uk
Literature of the Romantic age (particularly Romantic women poets), domestic ideology, genre theory, epic literature, literature and place.	
Dr. Jason Hall	j.d.hall@exeter.ac.uk
Victorian poetry; poetic form and prosody; contemporary Irish poetry (esp. Seamus Heaney); literature of the American South; crime literature and film; the short story.	
Professor Andrew McNeillie	
Writer, editor and publisher, with expertise in nature and place. Editor of literary magazine <i>Archipelago</i> .	
Dr. Alex Murray	a.w.murray@exeter.ac.uk
Contemporary literature and London; critical theory and philosophy (esp. Giorgio Agamben); radical politics and cultural production; modernism; late Victorian literature and culture.	
Dr. Joanne Parker	j.m.parker@exeter.ac.uk
Victorian Britain, particularly Victorian reinventions of the past; historical fiction; literature and landscape; literature and national identity.	

STREATHAM CAMPUS STAFF

Dr. Pascale Aebischer	p.v.aebischer@exeter.ac.uk
Shakespeare, performance studies, drama theory, theatre history, Renaissance theatre, actors' theatrical memoirs (19 th and 20 th century), Henry Green, Cleopatra.	
Andy Brown	andy.brown@exeter.ac.uk
Creative writing: poetry and short story, contemporary poetry and poetics, eco-criticism, critical realism and post-Postmodernity.	
Dr. Karen Edwards	k.l.edwards@exeter.ac.uk
Milton, early modern literature, especially in relation to the history of science, natural history, and the Bible.	
Anthony Fothergill	a.p.fothergill@exeter.ac.uk
Conrad; Wilde; literary and cultural theory; modern and contemporary fiction and poetry.	
Professor Regenia Gagnier	r.gagnier@exeter.ac.uk
Nineteenth-century British culture and society, especially the fin de siècle; the global circulation of Victorian literature since the nineteenth century and NeoVictorianism; social theory; feminist theory; migration and identity; interdisciplinary studies.	
Dr. Jo Gill	j.r.gill@exeter.ac.uk
Twentieth-century British and American literature, modern poetry (Anne Sexton, Sylvia Plath), confession and autobiography.	
Dr. Helen Hanson	h.m.hanson@exeter.ac.uk
Histories of Hollywood cinema; gender and genre; feminist film theory; the aesthetics, technologies and practices of film sound; literary adaptation; cinema and its material cultures and artefacts; film pedagogies.	
Associate Professor Philip Hensher	p.m.hensher@exeter.ac.uk
Practising novelist; classic realist fiction, especially Edwardian and the Attlee period; contemporary fiction; Indian writing in English; writing and visual arts.	
Dr. Eddie Jones	e.jones@exeter.ac.uk
Middle English, Middle English religious writing, hermits and anchorites, medieval religious history, inter-relations of textuality and history in late-medieval culture.	
Dr. Joe Kember	j.e.kember@exeter.ac.uk
Early cinema; Victorian and Edwardian popular culture; film theory; the city and cinema.	
Dr. Elliot Kendall	e.r.kendall@exeter.ac.uk

Middle English, Ricardian poetry including John Gower, the aristocratic household in medieval society, intersections of literary and official texts, medieval apocalyptic.	
Professor Tim Kendall	t.kendall@exeter.ac.uk
Twentieth-century poetry; poetic form and metre; the Psalms and English poetry; war poetry; Shakespeare's poetry; Rudyard Kipling.	
Dr. James Lyons	James.Lyons@exeter.ac.uk
Contemporary US film and television drama; food and cinema-going; product placement.	
Dr. Robert Mack	r.l.mack@exeter.ac.uk
Eighteenth-century poetry and prose, satire, parody, Jane Austen, literary biography, Arabian Nights, children's literature.	
Professor Gerald MacLean	g.m.maclean@exeter.ac.uk
Orientalism; seventeenth-century and Restoration literatures; early-modern travel writing; Shakespeare; Anglophone writing and the Ottomans.	
Associate Professor Nicholas McDowell	n.mcdowell@exeter.ac.uk
English literary, cultural and intellectual history, 1580-1740, specialising in: poetry, prose, literature and religion, literature and politics, Milton, Marvell.	
Professor Andrew McRae (Acting Head)	a.mcrae@exeter.ac.uk
Early modern literature and cultural history; literature and the land; satire, space and mobility in early modern England; popular literature; interdisciplinary approaches to Renaissance texts; Renaissance drama.	
Professor Steve Neale	s.b.m.neale@exeter.ac.uk
American cinema and its history; film aesthetics; silent cinema; the Blacklist; television in the 1950s.	
Dr. Dan North	d.j.north@exeter.ac.uk
Early cinema, film technology and special effects, British cinema 1970-present, magic and illusion in cinema and theatre.	
Sam North	s.north@exeter.ac.uk
Creative writing.	
Dr. Maeve Pearson	m.pearson@exeter.ac.uk
American literature and culture; children's literature and culture; literature and philosophy; the nineteenth-century novel (esp. Henry James); American romanticism, utopian and communitarianism; domesticity and private life.	
Dr. John Plunkett	j.plunkett@exeter.ac.uk
Popular visual and print media 1800-1910, especially optical recreations; photography and illustrated press; nineteenth-century novel and periodical press; the histories of journalism and the book; aesthetics and cultural theory.	
Dr. Henry Power	h.c.j.power@exeter.ac.uk
Seventeenth- and eighteenth-century literature; the reception of classical texts and ideas; the early English novel (esp. Smollett, Fielding and Sterne); poetry of the English Civil War; the epic tradition; satire and print culture.	
Dr. Jane Poyner	j.poyner@exeter.ac.uk
South African literature of the apartheid and post-apartheid eras; post-colonial literature and theory, particularly the ethics of intellectual practice; the politics of writing and intellectual history; literary, critical and cultural theory; modernism.	
Dr. Angelique Richardson	a.richardson@exeter.ac.uk
Nineteenth-century literature; cultural and intellectual history, especially Darwinism; George Eliot; Thomas Hardy; the New Woman; interdisciplinary studies; the new eugenics.	
Professor Rick Rylance	r.rylance@exeter.ac.uk
The literary and intellectual histories of the nineteenth and twentieth centuries, especially Victorian literature and science and post-war literature.	
Associate Professor Philip Schwyzer	p.a.schwyzzer@exeter.ac.uk
Shakespeare, Spenser, early modern English and Welsh literature, nationalism, British studies, archaeology and antiquarianism.	
Professor Jane Spencer	j.spencer@exeter.ac.uk
Literature 1660-1830, especially the novel; women's literary history; feminist criticism; women and the theatre; Aphra Behn; the Fieldings; Burney; Austen; animals in Enlightenment discourse.	
Associate Professor Ashley Tauchert	a.tauchert@exeter.ac.uk
Eighteenth-century literary theory and romanticism, especially narrative form and its development; women's writing, especially Mary Wollstonecraft and Jane Austen; criticism and theory, especially feminist philosophy and its implications for the study of literature; eighteenth-century materialism.	
Professor Helen Taylor	Helen.Taylor@exeter.ac.uk
Literature and culture of the American South; African-American writers; twentieth-century American cultural production; women's writing, canonical and popular romance; Daphne du Maurier.	

Dr. Corinne Wagner	c.m.wagner@exeter.ac.uk
Enlightenment philosophy, British responses to the French Revolution, Romanticism (esp. John Thelwall, William Godwin, Mary Wollstonecraft, Mary Shelley); propaganda, scandal and celebrity; representations of gender, morality and the family; the Gothic and Romantic medievalism.	
Dr. Mark Whalan	m.whalan@exeter.ac.uk
Twentieth-century American writing, particularly American modernism; African American writing, particularly the Harlem Renaissance; theoretical approaches to race; American photography and its relation to American literature.	
Dr. Paul Young	p.young@exeter.ac.uk
Victorian literature and culture, post-colonialism, cultural theory.	

Additional Information Relating to the Post

Salary

The starting salary will be on Grade F, £31,513 per annum

An increment will be payable on 1 August each year until the top of the scale is reached (subject to being in post for 6 months and satisfactory performance).

The scale will be subject to a cost of living review each year.

Hours of work

Hours of work will be 36.5 hours per week (full-time) but staff at this level may be required to work additional hours to meet the requirements of the role.

Annual Leave

The annual leave entitlement for full-time appointments is 41 days per calendar year. For further information see our website <http://www.admin.ex.ac.uk/personnel/leave.shtml> for more information.)

Professional Development Programme

New Lecturers at the University of Exeter are appointed to a Professional Development Programme of up to five years providing for progression to Senior Lecturer (grade G), subject to satisfactory performance. Personal goals and objectives will be agreed with the Head of School to cover the areas of teaching, research, business and community relations, and administration and a structured programme of professional development will be agreed. Further details about the Professional Development Programme can be found at: http://www.admin.ex.ac.uk/personnel/academic_paths/pdp_introduction.pdf together with details of the appropriate targets at:

http://www.admin.ex.ac.uk/personnel/academic_paths/rcp_humanities.pdf

References & Medical Clearance

All appointments are subject to satisfactory reference and medical checks and individuals will be required to complete a medical assessment form before appointment is confirmed. Applicants should note that the University normally contacts referees for short-listed applicants without further advice to applicants. When advising of referees, if they are resident overseas, please ensure you supply fax numbers and/or email addresses enabling us to contact them (if necessary) without delay.

Right to Work in the United Kingdom

If you do not have the right to work in the UK, this appointment will be subject to the University successfully obtaining a Certificate of Sponsorship under the UK's Points Based System for migrant workers and to you obtaining Entry Clearance/Leave to Remain.

For further information, see the links to the UK Border Agency and UK Visas websites at http://admin.exeter.ac.uk/personnel/international_staff/pointsbasedsystem.shtml). In particular you are encouraged to undertake a self assessment of your eligibility to work in the UK using the link to www.ukba.homeoffice.gov.uk/pointscalculator.

Pensions

You are eligible to join the Universities' Superannuation Scheme (USS), provided that you meet the qualifying criteria for membership. The University, as your employer, contributes such sums as will be required to maintain the full benefits of the scheme. Subject to meeting the eligibility criteria, staff will automatically become members unless they opt out in accordance with the rules of the scheme and employee contributions will be taken from your pay. The USS is a contracted-out scheme and the employee's contribution is 6.35% of gross salary. If you wish to opt out of the Scheme, you should contact the Pensions Manager, Mrs Alison Rose (01392 263088/email a.j.rose@exeter.ac.uk) for further information and to complete the necessary documentation.

The University now operates a Pension Salary Exchange scheme. Under the rules of the scheme, new employees who become members of the pension scheme become eligible to participate in Pension Salary Exchange after three full calendar months of employment. This means that you will pay employee pension contributions until you have completed three full calendar months' service and then you will automatically participate in the Pension Salary Exchange scheme from the 1st of the month following this date. However, you also have the right to opt-out of Pension Salary Exchange at any time up to the completion of three full calendar months of employment. In the event that you do not wish to participate in Pension Salary

Exchange, you should request an opt-out form by contacting the Pensions Office on extension 3088 (or email a.j.rose@exeter.ac.uk).

Further information about Pension Salary Exchange is available from the Personnel and Staff Development website www.admin.exeter.ac.uk/personnel or from the Pensions Office

Relocation

You may be able to claim relocation expenses in accordance with the University's Relocation Assistance Scheme. The maximum allowance that you can reclaim under the Relocation Assistance Scheme, if eligible, is 10% of salary.

Short-listing Information

In the interest of economy, the University does not normally write to applicants who are not short-listed for interview. Consequently, if you have not heard further from us within four weeks of the advertised closing date, please assume that you have been unsuccessful on this occasion.

Application Procedure and Interview Information

The closing date for completed applications is **12 noon on 17 June 2009**.

Applicants should forward **5 copies** (or if posted overseas, 1 copy in a format suitable for photocopying, which can be sent by fax 01392 263414) of the following documents:

- the completed application form
- for academic appointments, you should also attach details of your publications and research grants awarded
- a completed Equal Opportunities Monitoring Form (1 copy only);

to the Personnel & Staff Development, University of Exeter, Northcote House, The Queen's Drive, Exeter, EX4 4QJ, quoting reference number **T16N2132**.

Alternatively, should you wish to email your application, you can download an application form from the jobs page on our website at <http://www.admin.ex.ac.uk/personnel/howapply.htm>. Please send your completed email application to Sue Turner at hadmin@exeter.ac.uk.

We expect to hold interviews in Cornwall.

Equal Opportunities

The University is committed to a comprehensive policy of equal opportunities in employment in which individuals are selected and treated solely on the basis of their relevant merits and abilities and are given equal opportunities within the University.

In making this appointment, the University Council reserves the right to consider persons other than those who have submitted applications by the closing date.

Data Protection Act (1998)

The information contained within your application is being requested to enable the University to make employment decisions and meet statutory obligations. Any information provided to the University in this context will be treated confidentially and used only by manager(s), member of the University, Personnel, Superannuation and Payroll during the course of your employment. Where the application relates to a post which is externally funded this information may be passed onto the relevant funding body.

APPLICATION FOR EMPLOYMENT

POST DETAILS

Post Title: _____ Reference number (quoted in advertisement) _____
 School/Service: _____ Where did you see this post advertised? _____

PERSONAL DETAILS

Surname [CAPITALS] _____

Other Names: _____ Preferred title: _____

Address: _____ Postcode: _____

Telephone – Home _____

Telephone – Daytime: _____

Email address: _____

Date of Birth: _____

Nationality: _____

Do you have a disability* Yes / No

(*Under the Disability Discrimination Act (DDA) a disability is defined as physical, sensory or mental impairment which has, or had, a substantial and long-term adverse effect on a person's ability to carry out normal day to day activities).

RIGHT TO WORK IN THE UNITED KINGDOM

Do you have the right to work in the UK? Yes / No

Please state if you have any connections with existing University officers or members of staff: _____

EDUCATION

School/College/University attended (please state if full or part-time)	From	To	Qualifications awarded (please state subject and grade or class and division)

CURRENT OR MOST RECENT EMPLOYER

Name & address of employer:

Post title:

Period of appointment – From: To:

Salary:

Length of notice you are required to give:

Brief description of duties and responsibilities:

PREVIOUS EMPLOYMENT

Name of Employer (please start with the most recent)	Post Held	Period of Employment	
		From	To

MEMBERSHIP OF PROFESSIONAL BODIES

SPECIAL FACILITIES

Please give details of any equipment you may have/require to enable you to carry out the post or access you may require to attend interview (if applicable) in accordance with the Disability Discrimination Act”.

ADDITIONAL INFORMATION

Please detail below (continuing on additional sheets if necessary) how your qualifications, skills, knowledge and experience match the University's requirements for this appointment.

REFEREES

Please give the names and addresses of three referees who are able to comment on your suitability for this appointment. Ideally at least one should be your current or most recent employer. **Please note that the University normally contacts referees for shortlisted candidates prior to interview without further advice to applicants unless otherwise stated below:**

(1) Name: _____ Position held/capacity known: _____
Address: _____ Email address: _____
Telephone: _____
Postcode: _____
May we contact the referee prior to interview? Yes / No

(2) Name: _____ Position held/capacity known: _____
Address: _____ Email address: _____
Telephone: _____
Postcode: _____
May we contact the referee prior to interview? Yes / No

(3) Name: _____ Position held/capacity known: _____
Address: _____ Email address: _____
Telephone: _____
Postcode: _____
May we contact the referee prior to interview? Yes / No

DECLARATION

Knowingly providing false or misleading information may disqualify you and if you have been appointed may result in dismissal.

I declare that the information given in this application is to the best of my knowledge complete and correct.

Signed: _____

Date: _____

DATA PROTECTION ACT 1998

The information contained within your application is being requested to enable the University to make employment decisions and meet statutory obligations. Any information provided to the University in this context will be treated confidentially and used only by manager(s), members of the University, personnel, superannuation and payroll during the course of your employment. Where the application relates to a post which is externally funded this information may be passed onto the relevant funding body.

Please:

- Ensure that you have completed all sections of this form;
- For academic appointments, you should also attach details of your publications and research grants awarded;
- Return your completed application and equal opportunities (EO1) form to Personnel and Staff Development, University of Exeter, Northcote House, The Queen's Drive, Exeter EX4 4QJ; (if this is a Hospitality Services post, please return your completed application and equal opportunities (EO1) form to Catherine Bailey, Hospitality Services, St Germans Cottage, The Queen's Drive, Exeter EX4 4QJ).
- Refer to the "Further Particulars" issued for the vacancy for the number of copies of your application required.



Equal Opportunities Monitoring Form

(An audio tape or printed version of this form is available upon request)

The University of Exeter is committed to a policy of equality of opportunity and aims to provide a working and learning environment which is free from unfair discrimination and will enable staff and students to fulfil their personal potential. The University of Exeter aims to ensure that no individual is unjustifiably discriminated against on the basis of gender or marital status, race, ethnic or national origin, disability, religious or political beliefs, sexual orientation, age, family circumstance or other irrelevant distinction.

Data Protection Act 1998: The information is requested to enable the University of Exeter to monitor its employment decisions and meet statutory obligations.

In order to monitor the effectiveness of our policies and procedures and how well we meet our legal requirements all applicants are requested to complete this form. The information you provide will be treated as STRICTLY CONFIDENTIAL and will be used only for EQUAL OPPORTUNITIES purposes. It WILL NOT be taken into consideration for short listing or interviewing purposes. If you are appointed the information will be transferred to your personnel record to enable the university to meet monitoring requirements. The information WILL NOT be relevant or disclosed in consideration for salary progression, promotion, or training and development.

Please complete the form as indicated (to move around the form, press the tab or arrow keys)

Application for the post of:	Ref:
School/Service:	Date:

Title:	Surname:		
First Names:			
Date of Birth:	(dd/mm/yy)	Age:	Sex: Male <input type="checkbox"/> Female <input type="checkbox"/> (Please place an X in appropriate box)

Ethnic Origin:				
<i>ASIAN OR ASIAN BRITISH</i>	<i>BLACK OR BLACK BRITISH</i>	<i>CHINESE OR OTHER ETHNIC GROUP</i>	MIXED	WHITE
Indian - 31	Caribbean - 21	Chinese - 34	White and Black Caribbean - 41	British - 11
Pakistani - 32	African - 22	Any other - 80	White and Black African - 42	Irish - 12
Bangladeshi - 33	Any other black Background - 29		White and Asian - 43	Any other white Background - 19
Any other Asian background - 39			Any other mixed Background - 49	

(Number in box corresponds to Higher Education Statistical Agency coding)

Please place relevant number here:

Nationality:



PERSONNEL & STAFF DEVELOPMENT

Date as postmark

Please include this letter with your completed application along with a stamped addressed envelope if you require a formal acknowledgement of the receipt of your application.

FOR OFFICE USE ONLY

Thank you for your application which is receiving attention.

Post

Ref. Number

Date received

Signature