



## THE POST

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| <b>College:</b>      | <b>CEDAR, Psychology: Life and Environmental Sciences</b>      |
| <b>Position:</b>     | <b>Lecturer (Tutor EMHP/CWP - education and mental health)</b> |
| <b>Ref:</b>          | <b>P68737</b>  |
| <b>Grade:</b>        | <b>F</b>   |
| <b>Reporting To:</b> | <b>EHMP / CWP Programme Lead</b>                               |

This full time post is available from 1<sup>st</sup> September 2019 on a fixed term contract to 31<sup>st</sup> December 2020 within the Clinical Education Research and Development (CEDAR) team. We anticipate extending the post beyond that point subject to funding.

### **Job Description and main purpose of the job:**

In line with the government's stated priorities (DoH & DoE, 2018) to increase access and availability of mental health and wellbeing support for children and young people, the new Mental Health Support Teams (MHST) and Education Mental Health Practitioner (EMHP) workforce represent a significant investment towards achieving this.

Based within CEDAR at the University of Exeter, you will have responsibility for the design, development and production of teaching and learning materials and will work with the Programme Lead to ensure the efficient and effective delivery of teaching programmes in accordance with the College's education strategy and implementing the External Affairs strategy. You will contribute directly to the Health Education England (HEE) commissioned training programme associated with the Department of Health's green paper initiative in CEDAR and to the development and implementation of innovative teaching practices across CEDAR and the College. You will have a specific focus on whole school approaches within education settings. You will possess knowledge and experience of working with school and educational settings and the mental health needs of children and young people within these settings.

### **Specific duties and accountabilities:**

1. Use appropriate teaching, learning support and assessment methods, supervise student projects.
2. Identify areas where current provision is in need of revision (for example with respect to nationally imposed curriculum requirements) or improvement and contribute to the planning, design and development of objectives and material.
3. Select appropriate assessment instruments and criteria, assess the work and progress of students by reference to the criteria and provide constructive feedback to students.
4. Set, mark and assess work and examinations and provide feedback to students.
5. Ensure that module design and delivery comply with the quality standards and regulations of the university, College and external educational commissioners.

### **Liaison and Networking**

Participate in and develop networks with Health Education England NHSE and DFE and participating services as needed with commissioned training places to ensure training meets the terms of the commission, needs of services and is in accordance with curriculum and accreditation requirements

### **Managing people**

1. Mentor colleagues with less experience and advise on personal development

2. If needed co-ordinate the work of the CEDAR associate lecturers associated with the EHMP training programmes to ensure modules are delivered to the standards required.

#### Initiative, problem-solving and decision-making

1. Identify the need for developing the content or structure of modules with colleagues, ensuring fidelity to national curriculum requirements, and make proposals on how this should be achieved.
2. Develop ideas for generating income and promoting the subject.
3. Exercise sole responsibility for the design and delivery of own modules and assessment methods. Taking a specific education facing focus to the role within the team.
4. Contribute to the accreditation of programmes and quality control processes.
5. Tackle issues affecting the quality of delivery within scope of own level of responsibility, referring more serious matters to others, as appropriate.

#### Planning and managing resources

1. Plan own day-to-day activity within the framework of the agreed programme.
2. Co-ordinate with others (such as support staff or academic colleagues) to ensure student needs and expectations are met.
3. Be responsible for administrative duties in areas such as admissions, time-tabling, examinations, assessment of progress and student attendance.
4. Co-ordinate own work with that of others to avoid conflict or duplication of effort.
5. Contribute to the daily organisation and planning of teaching programmes.
6. Plan and manage programme teaching and tutorials.

This job description summarises the main duties and accountabilities of the post and is not comprehensive: the post-holder may be required to undertake other duties of similar level and responsibility. Please visit the Human Resources website to view the [Lecturer](#) role profiles.

#### **Person Specification**

| <b>Competency</b>          | <b>Essential</b>  | <b>Desirable</b>   |
|----------------------------|---|--|
| Attainments/Qualifications | <ul style="list-style-type: none"> <li>• Possess a depth or breadth of specialist knowledge and clinical competency demonstrated by post graduate qualification (Or equivalent) and experience of the core knowledge relating to mental health delivery in education settings in order to teach and support learning on academic / clinical area modules</li> </ul> | <ul style="list-style-type: none"> <li>• Relevant experience or qualification in low intensity CBT (CWP/PWP)</li> <li>• Associate Fellow of the HEA</li> </ul> |
| Skills and Understanding   | <ul style="list-style-type: none"> <li>• Possess an in-depth understanding of own specialism (mental health in education settings) to enable the development of new knowledge and understanding within the field alongside relevant clinical competency.</li> <li>• Evidence of excellent teaching identified by peer review</li> </ul>                             |  |
| Prior Experience           | <ul style="list-style-type: none"> <li>• Significant experience of the delivery of mental health</li> </ul>   | <ul style="list-style-type: none"> <li>• Experience of postgraduate teaching and supervision.</li> </ul>   |

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|                             | <p>support in education settings.</p> <ul style="list-style-type: none"> <li>• Have experience of teaching from a variety of settings, curriculum or teaching development and quality management and enhancement</li> </ul>  | <ul style="list-style-type: none"> <li>• Experience of programme or module leadership in the area of psychological therapies / Mental Health service development</li> </ul>   |
| Behavioural Characteristics | <ul style="list-style-type: none"> <li>• Excellent written and verbal communication skills.</li> <li>• Able to communicate material of a specialist or highly technical nature.</li> <li>• Able to liaise effectively with colleagues and students.</li> <li>• Able to build contacts and participate in internal and external networks for the exchange of information and collaboration.</li> <li>• Engage in continuous professional development.</li> <li>• Be able to engage the interest and enthusiasm of students and inspire them to learn.</li> <li>• Develop familiarity with a variety of strategies to promote and assess learning.</li> <li>• Understand equal opportunity issues as they may impact on academic content and issues relating to student need.</li> </ul> | <ul style="list-style-type: none"> <li>• Possess skills in leading a small team of educators.</li> <li>• Awareness of educational governance arrangements within Universities and external health educational commissioners.</li> </ul> |
| Circumstances               | <ul style="list-style-type: none"> <li>• Willingness to travel to deliver training at various training sites.</li> </ul>   |   |

### **Informal Enquiries**

Before submitting an application you may wish to discuss the post further by contacting Rob Kidney by e-mail on [R.J.Kidney2@exeter.ac.uk](mailto:R.J.Kidney2@exeter.ac.uk)

### **Terms & Conditions**

Our Terms and Conditions of Employment can be viewed [here](#).

### **Further Information**

Please see our [website](#) for further information on working at the University of Exeter.